

Myra Leffler
Newborn Care Specialist
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Work Agreement Form

This agreement is made this day of between

Client; _____
Newborn Care Specialist; Myra Leffler _____

Period of Contract

This agreement begins on and continues until

Responsibilities:

To provide Nanny Care or
Newborn Care Specialist for
24 /7 care

Day shift care

Night shift care

ALL SHIFTS LIVE-IN

A minimum of 8 hours shift work, extra hours welcome.

Days off will be one day off after first 10 days worked, then work 5 days then 2 days off again until positions end or other arrangements made. Days off will be together, start at 8 am, 24 hour schedule. as one day

Newborn Care Specialist Duties

Infant Care

Diapering, Umbilical and Circumcision care,
Swaddling, Burping techniques, Temperature taking, Night duty,
Monitor baby's nutritional intake, detailed log of newborns day
When to call Pediatrician, Use of pacifiers, Infant massage.

Education

Teach parents to care for newborn, Goal; for parents to feel comfortable in daily care of their newborn

Mother Care

Breastfeeding assistance, guidance and support,
Mother the mother, Comfort measures,
Newborns laundry, Organize and keep nursery clean,
Bottle and breast pump equipment sterilized.

Monetary Compensation:

Client agrees to pay the NCS a salary of \$ _____ per hour, night shift, day shift
Or \$ _____ Per 24/7 shift.

A minimum of 8 hours required for shift work, extra hours are welcome.
Client agrees that even if client chooses not to utilize the NCS services that have been contracted for, the NCS will receive guaranteed salary. Client further agrees that NCS will not be required to “make up” or “exchange” this time unless permission is given before hand by NCS, as it is a circumstance beyond the NCS’s control.

Client agrees to pay the NCS on the last work day prior to day off.

Client agrees to discuss any variations from the set schedule in advance with the NCS and to come to a mutually acceptable work agreement for this time frame. Anything above the agreed upon contract would be only with prior consent and additional compensation per the terms set forth under this agreement.

Client agrees that if NCS is traveling with the family, that all meals, transportation, and lodging costs are assumed by the client, even if the NCS is not working that day. The client further agrees that if the NCS is asked to accompany the family to an event of any kind while working, the client shall assume all costs related to the attendance of such event, including transportation to and from, admission, meals, and wardrobe required.

Client agrees that if the NCS is asked to care for children who are not in agreement terms (cousins, family friends children etc.) that NCS will be additionally compensated at the rate \$__30_____ per hour and this shall only be arranged with the prior knowledge and consent of the nanny. This does not include play dates or other activities that the client or NCS has scheduled for the children.

Holidays:

Client agrees to give NCS double pay for these holidays.

Or DAY OFF WITHOUT PAY

New Years Day

Easter

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Eve

Christmas Day

Other _____

Car:

Client will not provide a vehicle for use while on duty.

NCS will not be expected to use her personal vehicle for work related transportation and errands.

Furnishings:

The client will provide the following furnishings.

Comfortable chair

Lamp

Room with bed or room for a air mattress

The NCS shall show respect for the buildings and furnishings that constitute the clients household at all times and treat them with care and courtesy

Both the employer and NCS will respect the privacy of the other by knocking and awaiting invitation before entering any private areas.

Client agrees that under no circumstance shall client put NCS in any situations that will be illegal or harmful to NCS's person and emotional state.

NCS agrees that under no circumstance shall NCS put children or family in any situations that will be illegal or harmful to children or family's person and emotional state.

RESERVATION FEE rate to be agreed upon

To guarantee the reservation of agreed upon time frame.. A signed contract and non-refundable reservation fee must be paid before time slot will be guaranteed.

NCS Cancellations:

If for any reason (illness or death) NCS can not fulfill contract; reservation fee will be returned.

Client cancellations:

Because NCS has reserved a time slot and turned away prospective clients, a refund of the reservation fee will occur under very specific circumstances. A 25% refund will occur only if pregnancy has been terminated.

Taxes

NCS is responsible for reporting and paying taxes

NCS will provide SS # when asked for by client.

All health and medical expenses are the responsibility of the NCS.

A written reference would be appreciated by the positions end.

Client may choose NCS attire, casual or uniform.

Client _____

Newborn Care Specialist Myra _____

Date _____